

PRACTICE EXERCISE 1: Insert semi-colons and colons where appropriate in the following sentences.

1. A daily routine should include at least the following 20 squats, 50 sit-ups, 30 push-ups, and 25 minutes of running on the treadmill.
2. Most American hospitals offer only Western methods of treatment hospitals in China provide both Western and Eastern medicine.
3. I learned all the rules and regulations, however, I never really learned to control the ball.
4. Classic science fiction sagas are Star Trek, with Mr. Spock, Battlestar Galactica, with its Cylon Raiders, and Star Wars, with Han Solo and Darth Vader.
5. Consider the words of John F. Kennedy, "Ask not what your country can do for you; ask what you can do for your country."
6. Our meeting must begin at exactly 8 30 p.m., or we will never finish on time.
7. In my English class this year, we were asked to read from *Glencoe Literature The Reader's Choice*.
8. We love to watch the comedy movies, after all, we need to laugh from time to time.
9. On Monday morning we faced several serious problems, for example, we could not use the word processor because of a power shortage.
10. We were led to believe that Mr. Renko and the others would act favorably upon our application, that Mr. Posten, our chief engineer, would receive full credit for his invention, and that our company would soon begin moving into the next century with its innovative products.
11. I have one serious objection to your project, it may prove to be too expensive.
12. Ms. Bradshaw used these exact words, "Don't argue the facts."
13. Our equipment will include the following a tractor, a large crane, and a ditch digger.
14. My Humanities professor asked us to read Genesis 2 8 for tomorrow.
15. Mr. Warwick commented on these three items, a net profit of one million, annual earnings of \$1.70 a share, and a book value of \$11.15 a share.

PRACTICE EXERCISE 2: Write the following sentences, using colons and semi-colons where appropriate.

1. Write a sentence about mutual relationships using a semi-colon (no conjunctive adverb or transitional phrase) between two closely related sentences.
2. Write a sentence about the theory that only the strong survive using the conjunctive adverb “however.”
3. Write a sentence that contains a series about three cities and their states that you would like to visit most. You must use a semi-colon.
4. Write a sentence listing your three favorite TV shows. You must use a colon.
5. Write a sentence that includes your favorite quote. You must use a colon.